

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES

(Board Study Session)

Wednesday, December 2, 2015

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 2, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – Leslie Minor

At the request of President Young, Dr. Leslie Minor led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael Martin, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
Rosemary Thurston
Larry Bartlow, Student Trustee
Stan R. Arterberry, Secretary

Others Present:

Tom Beckett, Interim Executive Bonds Manager
Yulian Ligioso, Vice President of Finance
Dr. Leslie Minor, Vice President of Academic Affairs
Michael Wyly, President of the Academic Senate
Dr. Wade Larson, Associate Vice President of Human Resources
Greg Brown, Vice President of Student Services
Dr. Yashica Crawford, Chief of Staff

President Young asked those gathered to join in a moment of silence for the victims of the San Bernardino tragedy, in memory of Benicia School Board member Rose Switzer, and in memory of Trustee Honeychurch's father-in-law.

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Trustee Brown to approve the agenda as presented. Student Trustee Bartlow registered an advisory vote of yes. Motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

There were no comments from members of the public regarding Closed Session items.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case and no action was taken
- (d) Conference with Legal Counsel—Existing
Litigation (Subdivision (a) of Govt. Code §54956.9)
Case #: FCS045285 and Case #: FCS045360
- (e) Public Employee Appointment (Gov. Code, § 54957)
Superintendent/President
- (f) Public Employee Performance Evaluation (Govt. Code §54957)
Stan R. Arterberry, Superintendent/President
Yashica Crawford, Ph.D., Chief of Staff

7. RECONVENE REGULAR MEETING (7:03 pm)

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and took action in Closed Session to approve a 2-year leave of absence without pay for a classified confidential employee.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

The Board discussed Public Employee Appointment, and no action was taken.

The Board discussed Public Employee Performance Evaluation, and no action was taken.

Board President Young recognized newly appointed Superintendent/President Dr. Celia Esposito-Noy who was in attendance at the meeting. Dr. Esposito-Noy expressed appreciations and that she is excited to serve SCC.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

President Young recognized the following persons to speak during public comment:

Melanie Lutz, SCC faculty member, spoke about her concerns of the construction plans for the Science Building with Measure Q funds. She stated that proper consultation with the faculty has not taken place. She stated that the latest plans call for movement of programs into the new building, the demolishing of building 300, and this will not be enough space to accommodate program needs. She further stated that Building 300 will still be needed due to program growth needs.

Nicole Peacock, SCC student, expressed concerns regarding plans for Building 300 and the new science building. She expressed concerns that this plan would increase capacity of the new building, and would require additional funds from taxpayers. She requested that funds be used to repair Building 300.

Doug Sherman, alumni of SCC, expressed concerns about the removal of Building 300, as having old buildings did not impact his education here. He further stated that demolishing the building will create space issues, and that this is a negligent use of taxpayer money.

Anthony Salazar, student at SCC, expressed concerns with Measure Q plans and stated that the demolition of Building 300 is an unethical use of funds. He stated that the building is perfectly suited for the program as evidenced by his success and the success of his fellow students, and he is on par with his fellow students at UC Berkeley.

Aaron Keough, Senior Account Manager with PG & E, and Jim Buchanan, Director of Facilities, presented an incentive check in the amount of \$251,955.20 to the District. Mr. Buchanan described that the district was able to achieve these savings through a plan to replace the constant air volumes in 8 of the campus buildings. The district also installed a new HVAC system, variable frequency drives, and numerous sensors to shut down systems when rooms are unoccupied. President Young, SP Arterberry, and VP Ligioso joined Mr. Keough and Mr. Buchanan for a photo to memorialize the occasion.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Regular Meetings held on November 4, 2015 and November 19, 2015 and the Special Meetings held on November 17, 2015, November 18, 2015, and November 23, 2015

Human Resources

(b) Employment – 2015-2016, Page 1

It was moved by Trustee Brown and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Set Date, Time and Place for Annual Organizational Meeting, Page 2

In review of the Governing Board calendar for 2016, Trustee Brown requested that asked if the Board could meet on December 7 and December 14 and that there be only one meeting that takes place in July (on July 20th). President Arterberry clarified that the purpose of this item is to approve December 16th as the date for the organizational meeting. He further advised that December 7th should be the only Governing Board meeting that takes place in December.

It was moved by Trustee Brown and seconded by Trustee Chapman to approve December 16th, 2015 at 6:30 pm in the Honeychurch Board Room for the annual organizational meeting. Approve item 12(a) to set the date, time as December 16 for the annual organizational meeting. Chapman seconded the motion. Student Trustee Bartlow registered an advisory vote of yes. The motion was approved unanimously.

(b) Revision to Solano Community College District Governing Board Adhoc Subcommittees 2016, Page 3

It was moved by Trustee Brown and seconded by Trustee Keith to add and ad-hoc committee named “Commitment to Action for Student Success.” Student Trustee Bartlow registered an advisory vote of yes. The motion was approved unanimously.

(c) Consideration and Potential Approval of the Superintendent-President Contract, Page 5

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the employment contract of Dr. Esposito-Noy. The motion passed unanimously with the following roll call vote:

Student Trustee Bartlow Advisory Vote: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee

Young, Trustee Martin, Trustee Thurston

NAY: None

ABSTAIN: None

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

(a) Early College Update

Facilitated by Dr. Leslie Minor, Vice President of Academic Affairs

Dr. Minor provided an overview of the Early College Program, which provides students an opportunity for early college success. The program is successful due to the collaboration that takes place from school districts, SCC, parents and students. Dean Maire Morinec spoke about the Vacaville Early College High School Program. This is the first partnership with the Middle College program. The goal is to prepare students for college success by enrolling them in rigorous curriculum beginning in the 9th grade and is designed for students whose family demographics are underrepresented in college. Students can earn up to 60 transferable credits while earning a high school diploma. Currently, 102 students are enrolled in the program. By 2017-18, all of the high school coursework will be taught at the Vacaville campus. Dean Morinec spoke about the typical schedule for students that includes English, math, world history, PE and academic support for Early College High School. Students are encouraged to take one course from SCC and are provided options to choose from. She cited that this was a great partnership and opportunity for students who may not see college as an option.

Dr. Jose Ballesteros was joined by faculty and staff from Rodriguez High School to speak about the Fairfield Middle College Program, based at the SCC Fairfield campus. Vice Principal Nicole Reyherme, Shannon Freedas, and Pam Williamson are key collaborators for these efforts. The aim is to provide dual credit that can be used at SCC or another college. The program has been functioning for 2 years, and are 9th and 10th grade programs. There are currently 44-9th graders and 50-10th graders that are part of the program. The intent is to have a full class for each grade level, and by 2017-18 of 9th-12th graders. As students' progress in their coursework, they will focus more on college-level courses. They are occupying 48 seats at SCC, and the most popular class is Spanish 31 (first semester Spanish). A total of 22/50 10th graders are taking 2 classes. A total of 48/50 students who were 9th graders last year were successful, which is a 98% success rate.

Nicole Reyherme added that that despite being a first generation college student, she is now running a school due to a special charter school program that provided support for her success. She attributes success of the classes due to teachers and Academic Support, which provides help and collaboration for students, and provides less likelihood of students failing.

Trustee Brown asked if there was an exit interview to determine why a student might leave the program. Ms. Reyherme stated that two students dropped from the program to participate in the band program. The Middle College Program also competes with the IB program at Armijo High

School for students. Ms. Reyherme is completing presentations in the middle school and K-8 schools and is receiving phone calls from interested parties.

Student Trustee Bartlow expressed satisfaction with the program asked for a breakdown of their GPAs related to college courses. President Young asked about criteria used for 9th graders that are able to take two courses instead of one. Dr. Ballesteros stated that this was due to assessment scores.

Charles Eason, SCC Deputy Sector Navigator, shared about his experiences with the program, as his daughter is a participant in the program. He stated that his daughter started in the 9th grade and was happy with the program, including the small class sizes, teachers, and the students who want to be there. One concern that he had was would she miss out on the social aspect of being in a traditional high school, but was happy that she participates in activities at the high school. He cited that there is a challenge with scheduling, and he desires more day class opportunities. He further cited that the course titles for the classes are confusing. Overall, he expressed happiness with the program.

Dr. Minor shared a link with the Board for those interested in hearing interviews with the students about the Middle College program: <http://www.fsusd.org/domain/2947>

Dr. Chapman asked about criteria for enrollment of the program and whether the targeted population is being reached. Ms. Reyherme stated that we initially were receiving inquiries from parents of high-achieving students. The criteria is 2.5 GPA, good attendance, and limited behavioral issues and includes an interview. We currently have many students in the targeted groups, and outreach efforts are being used to reach others. Students who do not pass will be credit deficient since they are not taking a full complement of high school courses and due to this, students are monitored very carefully.

Dr. Chapman asked if students from the Advancement Via Individual Determination (AVID) program participate. Ms. Reyherme stated that although students from AVID do apply, there is a need for strong AVID programs at the high school program and to maximize attendance there as well. Trustee Martin asked where the growth of the program will be in 5 to 10 years and outreach to other high schools. Dr. Minor stated that we will meet with interested districts, with the goal is to stabilize the current programs in the first two years. Trustee Thurston asked about alternatives to the middle college model and the outreach that has taken place in Benicia. Dr. Minor stated that the programs currently have Benicia, Vallejo and Napa students enrolled.

(b) Prison Program Updates

Facilitated by Dr. Leslie Minor, Vice President of Academic Affairs

Dr. Shirley Lewis reviewed the program currently taking place at the California State Prison – Solano, which is a Level II and Level III facility. Andrew Wesley, faculty member, was the first to teach face-to-face courses at the prison and provided a review of the program. Per state mandate, all inmates are entitled to an Associate's Degree in Education. Lassen College, Palo Verde College and Coastline College are the leaders in correspondence education and currently

provide courses at the prison. Solano is the first to offer a face-to-face program, and began in 2015 with correspondence courses. Mr. Wesley was the first to offer a face-to-face course, which was Music 13 – Multicultural Music.

There are currently three course, 2 sections each that are being taught. In the fall 2015, the degrees will be in business, small business management, and interdisciplinary studies – arts and humanities. In the spring 2016, we will offer 7 courses, including music, communications, math, and political science, totaling 13 sections. There is currently no established budget for implementing and sustaining the program, but options being considered include SSSP, Student Equity, EOPS funding as well as outside sources. There is also a need for faculty to be available to teach the courses. The fear is that these students will be viewed as “second-class” due to their current situation. Mr. Wesley asserted that these are our students and should be treated as such, and based on his experiences, are collectively interested in learning. He cited that the SCC Counseling Services has provided exemplary support in offering services to enrolled students, who visits the facility 1-2 times per semester. He concluded by citing that the program can and will succeed with support from faculty.

Trustee Thurston asked for clarity on how faculty are compensated. Mr. Wesley stated this the course would be part of their load and faculty do not receive additional compensation. Dr. Chapman asked about current student enrollment. Dr. Lewis stated that 300 students have been served. This semester, there are 126 students taking 3 classes. This is due to the availability of instructors and limited classroom space availability. These are not fulltime students, but this spring, students will have the opportunity to be full time, although student work obligations may limit this as an option. Students may also take correspondence courses to have a full load. Dr. Chapman asked about the legislation that was recently passed. Dr. Lewis cited that there is a need for interagency agreements for education and workforce opportunities, and 4 colleges are currently participating in a pilot through the Chancellor’s Office. Dr. Lewis stated that she and Dr. Keydron Guinn will be attending a meeting regarding inmate education at the Chancellor’s Office to learn more about funding opportunities that may be available.

SP Arterberry spoke about the MSNBC interview that took place a couple of weeks ago where he and Dr. Crawford had an opportunity to speak on the program. He further stated that Trustees will be informed when the broadcast will take place.

(d) Superintendent-President

SP Arterberry stated that SCC will be hosting the next GISS Conference on March 3 and 4, 2015. He also requested that the Board confirm with President Yong the committee assignments that they would like to have for 2016 no later than December 14th.

14. INFORMATION ITEMS (NO ACTION REQUIRED)

There were no information items presented to the Board for discussion.

15. ANNOUNCEMENTS

Trustee Thurston, on behalf of Trustee Keith and President Young, presented the following tribute to Diane White for her service to Solano:

**Solano Community College
Retirement Tribute to Professor Diane White
Adjunct Faculty 1988-1989
Full time faculty from 1990 to 2012
Administration 2013-2015**

This tribute represents the collective input of Trustees Keith, Thurston and Young. Both Trustee Thurston and Young were teaching colleagues with Diane and Trustee Keith has always been a longtime admirer for the contributions that she continually made to the institution.

Trustee Thurston's late husband Bill was on Diane's hiring committee and a fellow professor in the Social Science Division. I remember him being very excited when Diane was hired. He described her as intellectual, creative, articulate, and dedicated to students and teaching. We would wholeheartedly agree with all of these descriptions of Diane.

She proved herself immediately by creating the Learning Communities Program with Dr. Susan Messina of the English Department and never looked back continuing her creative work to help the students of SCC. Her biggest dream from the beginning was to establish an Academic Success Center for students and she feels this is the capstone project of her career. She is so thankful that students use and appreciate this resource.

Diane's accomplishments are many and have contributed greatly to the success of SCC. She taught American History, Women in American History (for which she wrote the curriculum) and California History as well as Western Civilization. She has written many grants, served on numerous campus committees and served as coordinator for the Academic Success Center, Humanities Division, Supplemental Instruction Program, and the Learning Communities Program. She also served in union leadership positions including President of SCC/CTA/NEA. On the national level she chaired the NEA Grant Committee on Distance Education Policy and Bargaining Benchmarks that put Solano College on the map as a leader in distance education policy and contract bargaining standards. No matter what her job, Diane learns it thoroughly in order to perform her duties to the best of her abilities. As interim Vice President of Academic Affairs she redesigned the Education Master Plan, led the college efforts to prepare the follow up report on ACCJC recommendations, culminating in the removal of sanctions and the reaffirmation of the college's accreditation status as well as subsequent reports, established Middle College High School programs with two area school districts, expanded Math Activities Centers at Vacaville and Vallejo Centers to provide equitable support services to all students, and a host of other projects. As Vice President of Student Success she expanded services for students not limited to developing the Student Success and Equity Council, and submitting on behalf of 24 participating colleges an application for the California Department of Finance Awards for Innovation in Higher Education. She brought CTE, Basic Skills and Counseling faculty together to form a team dedicated to implementing the TAACCT "Design it-Build it-Ship

It” grant at SCC, including curriculum redevelopment and student success, enhancements, such as contextualized learning. She is also a Puente Mentor.

Diane received the Academic Senate Distinguished Faculty Award, Alpha Gamma Sigma Honor Society for 3 years, and the Community College Association W.H.O. Chapter Service Award. On the first day of classes at Napa Valley College a little delegation of Solano students came to her office at NVC and presented her with a bouquet of flowers that they had picked from their gardens and a huge card they had made themselves. There were so many students (dozens and dozens) who wanted to sign the card that they had to staple extra pages into it. That’s what will be framed and displayed prominently in my den at home, as over these years it has been Solano’s students who have blessed me in a thousand ways and made my career and my life one that has been imbued with meaning Diane stated.

Pasted onto the home made card were comments they found on rate-my-professor:

- All I can say is WOW! Overall amazing professor. Challenging but so rewarding. Papers are hard but if you keep asking her questions she will drop everything and help you.
- She is beyond amazing. I adore this teacher in every way. She explains things if you don’t get them in the lecture and she always gives you a heads up for the assignments and tests. Her class is hard, but she is just trying to help us with transfer schools.
- One of the best at Solano for sure. If you want to be prepared for a UC, take her. She is funny and smart as hell.

Also, comments from students handwritten notes to her in the card:

- You are truly the best. Me and many students cannot thank you enough for helping establish the ASC (Academic Success Center). We students will forever be grateful to you. We love you.
- Thanks for the Academic Success Center and all of the work you put in it. It has surely been a help for me on my academic journey. May God bless you in everything you do.
- Diane White—WE BELIEVE IN YOU!
- We appreciate and love you very much. Without you SCC is taking a tremendous loss because you can never be replaced. I mourn for Solano because they have lost one of the greatest people on earth, but we students will love you FOREVER.

We would agree that it will indeed be difficult to fill Diane’s shoes in the Women’s History Program which she developed. There is no doubt in our minds that Diane was all about student success in every role that she took on at SCC. As trustees we are anxiously looking forward to the successful continuation at SCC of the Women’s History Program by an expert in the field.

EVERYONE, who retires from SCC has contributed to the college’s success in their own way; therefore, it is our firm belief that ALL of our employees who retire from SCC deserve recognition of their noteworthy accomplishments at the SCC Governing Board meeting where recognition of SCC retirees is an agenda item. We wish Diane the very best in her retirement.

We request that this tribute be a part of the Governing Board minutes for this meeting.

December 2, 2015

Trustee Keith

Trustee Thurston

Trustee Young

The Board recognized Trustee Pam Keith in celebration of her birthday on December 11th. Those present sang “Happy Birthday.”

16. ITEMS FROM THE BOARD

President Young attended and/or participated in the following:

11-04: Jimmy Doolittle Center – Community Event, Vacaville

11-07: Vallejo Symphony performance at Hogan Middle School Auditorium in Vallejo

11-15: 15th Year Anniversary Celebration of the movie “Remember the Titans” at the Empress Theatre in Vallejo. I was also present at the reception followed by the showing of the movie. The screenwriter of the movie, Greg Howard, who attended schools in Vallejo spoke about the history behind the making of the movie before the showing of the film and answered questions from attendees after the showing.

11-17: As chair of the Superintendent-President Search Committee, served as moderator for the S/P Search Public Forum for three Finalist

11-21: Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter’s 38th Annual Debutante Ball that was held at the Concord Hilton Hotel

11-30: Solano County School Board Dinner Meeting

12-2: Math tutor to students in an afterschool program at Hogan Middle School in Vallejo

12-2: Measure Q Steering Committee Meeting

17. ADJOURNMENT

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the Board meeting. The motion was passed unanimously. There being no further matters before the Board, the meeting was adjourned at 8:57 pm.